

2018 NADA EMERGENCY PLAN

EMERGENCIES IN CONVENTION CENTER

EMERGENCY & TELEPHONE NUMBER

702-892-7400

For all emergencies, it is requested that you contact Las Vegas Convention Center Security.

- From your cell phone – **(702) 892-7400**
- **x7400** from any house phone.

Emergencies are most effectively handled through in-house channels. Please provide the following information when you call:

- Type of Emergency
- Number of People Involved
- Location of Emergency within the facility

On-site emergencies include:

- **Emergency medical situation:** For emergency situations such as slips & falls; fainting; or injuries that require emergency medical attention, please contact Las Vegas Convention Center Emergency number: x7400 from any house phone or (702) 892-7400. **Do not dial 911** – the Convention Center must be notified first. Then call Steve Pitt, Connie Mikels or Melissa Wolpert.
- **FIRE:** The Las Vegas Convention Center is equipped with an automatic fire detection system that provides surveillance alarm notification on all sprinkler control valves and smoke detectors. It is probable that the alarm system will report a fire condition to the security dispatch before anyone else knows about it. However, if you notice smoke or flames at any location in the Las Vegas Convention Center dial the Emergency Number: x7400 from any house phone or (702) 892-7400. **Do not dial 911** – the Convention Center must be notified first.
- **BLACKOUT:** If you experience a loss of power in your area, emergency power systems will activate. However, please follow the procedures below: Dial the Emergency Number: x7400 from any house phone or (702) 892-7400 from outside. Security and fire safety officers will patrol the building, talking to customers and keeping them calm.
- **BOMB THREAT:** In the unlikely event that the Las Vegas Convention Center needs to be evacuated during our show due to a bomb threat, NADA and the facilities have detailed procedures to be followed. Facilities such as convention centers regularly receive threats that involve bombs or other types of explosive devices. NADA will be meeting with officials of the

Las Vegas Convention Center to review all plans and key personnel involved with an evacuation.
(See: Evacuation of Convention Center)

**NON-EMERGENCY MEDICAL SITUATION
AT CONVENTION CENTER**

FIRST AID - DO NOT CALL 911!!

In such a large facility, please do not call 911 directly. Seek help from the First-Aid stations first.

Location: Central (near N115)

Hours:

Friday, March 16	7:00 am – 6:00 pm
Saturday, March 17	7:00 am – 6:00 pm
Sunday, March 18	7:00 am – 6:00 pm
Monday, March 19	7:00 am – 6:00 pm
Tuesday, March 20	7:00 am – 6:00 pm
Wednesday, March 21	7:00 am – 6:00 pm
Thursday, March 22	7:00 am – 11:00 pm
Friday, March 23	7:00 am – 6:00 pm
Saturday, March 24	7:00 am – 6:00 pm
Sunday, March 25	7:00 am – 11:00 pm
Monday, March 26	7:00 am – 6:00 pm
Tuesday, March 27	7:00 am – 4:00 pm

Location: North Hall Level One

Hours:

Monday, March 19	7:00 am – 6:00 pm
Tuesday, March 20	7:00 am – 6:00 pm
Wednesday, March 21	7:00 am – 6:00 pm
Thursday, March 22	7:00 am – 11:00 pm
Friday, March 23	7:00 am – 6:00 pm
Saturday, March 24	7:00 am – 6:00 pm
Sunday, March 25	7:00 am – 11:00 pm
Monday, March 26	7:00 am – 6:00 pm
Tuesday, March 27	7:00 am – 4:00 pm

Location: Westgate, Conference Room 3

Hours:

Wednesday, March 21	7:00 am – 6:00 pm
Thursday, March 22	7:00 am – 6:00 pm
Friday, March 23	7:00 am – 4:00 pm
Saturday, March 24	7:00 am – 8:00 pm
Sunday, March 25	7:00 am – 5:00 pm

The First Aid Office can handle non-emergency situations, such as minor cuts and scrapes.

EMERGENCIES AT THE WESTGATE HOTEL

For all emergencies, it is requested that you contact **Westgate Las Vegas Resort & Casino Security**.

- From your cell phone – **(702) 732-5414**
- Pick up any **house phone** which automatically dials an operator for assistance.

Emergencies are most effectively handled through in-house channels. Please provide the following information when you call:

- Type of Emergency
- Number of People Involved
- Location of Emergency within the facility

**NON-EMERGENCY MEDICAL SITUATION
AT THE WESTGATE HOTEL**

Non-emergency medical situation: If a non-emergency medical situation occurs in the Westgate, the person should be directed to go to the front desk.

The front desk will assist with any non-emergency situations, such as minor cuts and scrapes.

EMERGENCIES IN LAS VEGAS HOTELS

FIRE - In most hotels, in addition to fire alarm system in each guest room, there is a speaker system for emergencies announcements from the hotel safety and security departments. Follow their instructions for your safety.

BLACKOUT - It is important to know the location of emergency exits in case of power failures (blackouts). Since elevators will not be functioning, exit the building using the emergency stairs if it becomes necessary to do so. Use your flashlight to navigate the stairs.